

MINUTES OF A MEETING OF THE BOARD OF TRUSTEES
OF
JOHNSON COUNTY COMMUNITY COLLEGE

A meeting of the Board of Trustees of Johnson County Community College was called to order by the Chair on September 14, 2023, at 5:00 pm in temporary Board Room WCMT 111, on the JCCC campus, 12345 College Boulevard, Overland Park, Kansas. Seven Trustees attended, with all seven Trustees present in-person.

Trustees Lee Cross
 Nancy Ingram
 Laura Smith-Everett
 Mark Hamill
 Greg Musil
 Dawn Rattan
 Melody Rayl

Staff Andy Bowne, President

Kate Allen, VP College Advancement and Government Affairs
Shelli Allen, VP Student Success & Engagement/CSAO
Jason Arnett, Manager Coffee Bars and Food Court
Deshawn Bailey, Assistant Professor Cosmetology
Malinda Bryan-Smith, Executive Director Grants
Sharon Benes, Assistant Professor Mathematics
Rob Caffey, Vice President Information Services/CIO
Ebeth Campbell, Front-of-House Manager
John Clayton, Executive Director, Institutional Effectiveness, Planning and Research
Leroy Cox, Dean of Business
Georgia Deming, ESL Program Manager
Anne Dotter, Associate Professor Director Honors
Michelle Goebel, Inventory Aide Cosmetology
Chris Gray, Associate Vice President Communication and Marketing
Tom Hall, Associate Vice President Campus Services and Facility Planning
Marquis Harris, Executive Director Inclusion & Belonging
Jeff Hoyer, Executive Director, Space Management
Farrell Jenab, Director Faculty Development
Dixie Johnson, Emergency Management Coordinator
Marc Leacox, Senior Multimedia Engineer & Event Specialist, Audio Visual Services
Jim Leiker, Professor History
Rachel Lierz, EVP Finance and Administrative Services

Liz Loomis, Sr. Executive Assistant, President's Office
Marianne Mantel, Administrative Assistant, Cosmetology
Mickey McCloud, EVP and Provost Academic Affairs
Stacie McDaniel, Executive Director Performing Arts
Leslie Multer, Front -of-House Assistant
Caitlin Murphy, Special Assistant to President, President's Office
Kelsey Nazar, VP and General Counsel
Alisa Pacer, Director Emergency Management
Debbie Rulo, Executive Director Continuing Education
Gurbhushan Singh, Associate Vice President Instruction
Sam Tady, Sr. Videographer and Editor
Andrea Vieux, Associate Professor, Political Science
Janelle Vogler, Associate Vice President Business Services
Carrie Vredenburg, Inventory Aide Cosmetology
Sandra Warner, Executive Director Mission Continuity and Risk Management

- PLEDGE OF ALLEGIANCE** Trustee Cross led the Board of Trustees and other meeting participants in the reciting of the Pledge of Allegiance.
- QUORUM** Trustee Cross announced a quorum with seven Trustees present.
- AWARDS AND RECOGNITIONS** Stacie McDaniel, Executive Director Performing Arts and Ebeth Campbell, Front-of-House Manager, Midwest Trust Center recognized Madelon Goetzinger and Carol Corker. Ms. Goetzinger has volunteered over 4,000 hours as a VolStar. Ms. Corker was the VolStar of the Year.
- Dr. Bowne introduced the Student Spotlight for September, Epuna Gonzales.
- OPEN FORUM** Trustee Cross announced the following would be speaking about the Cosmetology program: Ann Dinh, and Carrie Vredenburg, of Olathe, KS; Kerrigan Meehan of Overland Park, KS; and Kristy Dye of Kansas City, KS.

BOARD REPORTS

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| Student Senate | Epuna Gonzales, the President of Student Senate provide an update. She shared that a goal for Student Senate is to attend Clubs and Organization meetings to make them aware of Student Senate and how they can be an on-campus resource. Ms. Gonzales also announced that trick-or-treating will be on October 26. |
| College Lobbyist | Dick Carter was unable to attend the Board meeting, so no report was given in person. |
| Faculty Association | Dr. Andrea Vieux provided the Faculty Association update. Dr. Vieux discussed an article she read that indicated 62% of young people believe higher education will help them achieve the American dream. Dr. Vieux also discussed the cost of living and inflation. In particular, she noted the difficult decision the Board members will be making regarding the budget and the mill levy. Dr. Vieux highlighted the successful Harvest Dinner that included hearing from a student whose life was changed from being in the Sustainability program. She thanked the Center for Sustainability, the Foundation, Jay Antle and Rebecca Layne for organizing the event. |
| Johnson County
Education Research
Triangle | Trustee Musil provided an update on JCERT, noting revenue trends for the year. He said the next JCERT meeting is on October 30. |
| Kansas Association of
Community College | Trustee Ingram provided the KACC update. She discussed the August KACC meeting at Cloud County Community College. She said there was a discussion with the KS Senate President and other legislators about the importance of community colleges and continuing to have representation on higher education committees. Trustee Ingram also discussed the Legislative Post Audit, examining where Kansas community college athletes are from and how scholarships and operations are funded. |
| Foundation | Trustee Rattan provided the Foundation update. She discussed the successful Harvest dinner, which raised four times more than 2022 and the great success of the WildLife event that netted over \$350,000 |

for the restoration of Leo Villareal’s Microcosm light sculpture. Trustee Rattan mentioned the Fall scholarship luncheon at which 115 scholarship recipients attended. She announced the next Foundation Fall Board of Directors meeting is September 19.

College Council

Jason Arnett provided the College Council update. He stated the College Council will be hosting a Town Hall on October 10 with details to be announced later. Jason mentioned the Council is working on a project to document an oral history of the College Council and the shared governance structure. He stated the Communications Subcommittee will be inviting employees to participate in focus groups during October.

REVENUE NEUTRAL RATE HEARING

Mr. Cross opened the Revenue Neutral Rate Hearing. Mr. Cross announced that since there were no registered speakers, the revenue neutral rate hearing was declared closed.

BUDGET PUBLIC HEARING

Mr. Cross opened the 2023-2024 Budget Public Hearing. Mr. Cross announced that since there were no registered speakers, the budget public hearing was declared closed.

COMMITTEE REPORTS AND RECOMMENDATIONS

Management and Finance

Trustee Musil reviewed items from the September 6, 2023 Management and Finance Committee meeting.

Following discussion, upon motion by Trustee Musil, seconded by Trustee Rattan, which motion carried 6 – 1 with Trustee Hamill voting against, the Board of Trustees accepted the recommendation of the College administration to authorize the resolution to levy a property tax rate exceeding the revenue neutral rate for the 2023-2024 fiscal year.

Following discussion, upon motion by Trustee Musil, seconded by Trustee Rattan, which motion carried 5 – 2 with Trustees Cross and Hamill voting against, the Board of Trustees accepted the recommendation of the College administration to adopt the FY 2023-

2024 legal budget as presented and does hereby certify said budget to the county clerk of Johnson County, Kansas, for collection in the manner prescribed by law.

Following discussion, upon motion by Trustee Musil, seconded by Trustee Smith-Everett, which motion carried unanimously, the Board of Trustees accepted the recommendation of the College administration to authorize the low bid from Linde for a total expenditure of \$152,368.

Following discussion, upon motion by Trustee Musil, seconded by Trustee Smith-Everett, which motion carried unanimously, the Board of Trustees accepted the recommendation of the College administration to authorize the low bid from Linde for a total estimated expenditure of \$194,993.

Following discussion, upon motion by Trustee Musil, seconded by Trustee Ingram, which motion carried unanimously, the Board of Trustees accepted the recommendation of the College administration to authorize the Single Source Justification to MicroData Systems, for \$150,000.

Following discussion, upon motion by Trustee Musil, seconded by Trustee Ingram, which motion carried unanimously, the Board of Trustees accepted the recommendation of the College administration to authorize the Single Source Justification to BNSF Railway/NARS, for \$160,000.

Audit Committee	Trustee Cross reviewed items from the August 30, 2023 Audit Committee meeting.
Collegial Steering	Trustee Cross reviewed items from the September 12, 2023 Collegial Steering meeting.
Employee Engagement and Development	Trustee Ingram reviewed items from the September 6, 2023 Employee Engagement and Development Committee meeting.

Following discussion, upon motion by Trustee Ingram, seconded by Trustee Rayl, which motion carried unanimously, the Board of Trustees accepted the recommendation of the College administration to renew the Blue Cross and Blue Shield of Kansas City contract for employee group medical insurance through December 31, 2024.

Following discussion, upon motion by Trustee Ingram, seconded by Trustee Rayl, which motion carried unanimously, the Board of Trustees accepted the recommendation of the College administration to authorize to renew the Delta Dental contract for employee group dental insurance through December 31, 2024.

Inclusion and Belonging Trustee Rattan reviewed items from the September 6, 2023, Inclusion and Belonging Committee meeting.

Student Success Trustee Ingram reviewed items from the September 6, 2023, Student Success Committee meeting.

PRESIDENT'S
RECOMMENDATIONS
FOR ACTION

Treasurer's Report **Following discussion, upon motion by Trustee Smith-Everett, seconded by Trustee Musil, which motion carried unanimously, the Board of Trustees accepted the recommendation of the college administration to approve the Treasurer's Report for the month of July 2023, subject to audit.**

President's Monthly Report to the Board Dr. Bowne provided his monthly report to the Board. He shared that JCCC student, Alayna Reinke, took second place in the League for Innovation International Student Art competition. He said Alayna's piece of art "One Stitch at a Time" is located between the CLB and FADS. In review of the Monthly Campus Update, Dr. Bowne recognized the work of the Institutional Research team, and others, to prepare and submit the academic year data to the Kansas Board of Regents and highlighted the work done by the Financial Aid department. He shared that New Student orientation is up 26%,

thanks to the excellent work by our Student Success teams. Dr. Bowne shared that last year's graduates had a 100% pass rate on the Dental Hygiene and Nursing exams. He also noted that Jacquie Eidson, director our National Higher Education Benchmarking Institute (NHEBI) was selected by the US Department of Education to serve on a regional advisory board. Dr. Bowne shared that Lisa Cole, Accounting professor had a poster "You Matter" outside her office for students and employees to engage with others. Dr. Bowne discussed the increase in Continuing Education enrollment and noted there is a 3 to 4 % increase in headcount and credit hour enrollment. He was pleased to announce that JCCC was selected by ACCT to receive a free board retreat to be held sometime next year.

NEW BUSINESS	Trustee Cross announced there was no New Business.
OLD BUSINESS	Trustee Cross announced there was no Old Business.
CONSENT AGENDA	Following discussion, upon motion by Trustee Musil, seconded by Trustee Ingram, which motion carried unanimously, the Board of Trustees approved the consent agenda, as shown in the Board Packet. The consent agenda items included the following:
Minutes of Previous Meeting	Minutes from the August 17, 2023 Board of Trustees Meeting.
Cash Disbursement Report	Ratified the total cash disbursements, as shown in the Board Packet, for the total amount of \$8,265,132.50.
Grants, Contracts and Awards	The acceptance of grants, as shown in the Board Packet, and the authorization to expend funds in accordance with the terms of the grants.
Affiliation, Articulation and Reverse Transfer, Cooperative and Other Agreements	Authorized the college to enter into agreements with the agencies/institutions, as shown in the Board Packet.

Retirement Tribute Fund **Following discussion, upon motion by Trustee Musil, seconded by Trustee Ingram, which motion carried unanimously, the Board of Trustees approved adding the “Dr” prefix to Brian Baumgardner’s name.**

Authorize the transfer of \$300 from the general fund to the JCCC Foundation student scholarship fund in honor of Judy Reilly and Dr. Brian Baumgardner.

Sustainability Initiatives Fund Authorize the transfer of \$5,000 from the Sustainability Initiatives Fund to the JCCC Foundation to be used for student scholarships.

Retirement MICHAEL MYERS, Warehouse/Postal Services Associate, Operations, effective March 31, 2024.

Separations ANGELA CONSANI, Associate Professor Biology, Academic Affairs, effective August 11, 2023.

JOHN DEAN, Assistant Professor Computer Science/Information Systems, Academic Affairs, effective September 15, 2023.

LYDIA BERBERICH, Administrative Assistant Industrial Technology, Academic Affairs, effective September 19, 2023.

CALEB ANGOLO, Assistant Professor Hospitality Management, Academic Affairs, effective August 29, 2023.

JENEVIEVE NELSON, Success Coach, Student Success & Engagement, effective August 30, 2023.

DANIEL RAINEY, Lead Groundskeeper, Operations, effective September 7, 2023.

EXECUTIVE SESSION **At 8:35 p.m., upon motion by Trustee Musil, seconded by Trustee Smith-Everett, the Board of Trustees agreed to recess into executive session at 8:40 p.m. until 9:10 p.m. for evaluation of personnel under the personnel matters of nonelected personnel exception. Dr. Bowne, and Ms. Kelsey Nazar were invited to attend.**

Ms. Nazar left the executive session at 8:45 and Dr. Bowne left at 8:50.

The meeting reconvened at 9:10 p.m. and Trustee Cross announced that no action had taken place during executive session.

ADJOURNMENT

Upon motion by Trustee Smith-Everett, seconded by Trustee Rayl, which motion carried unanimously, the Board of Trustees meeting adjourned at 9:10 p.m.

Lee Cross
Chair

Nancy Ingram
Vice Chair