

# Staff Council Meeting Minutes

---

Date | Tuesday, March 28, 2023

Time | 2:30PM

Location | MTC 107

## Attendance

### **Present:**

Jason Arnett, Sean Bergman, Jerry Droge, AnnLouise Fitzgerald, Latonya Hood, Jeff Hoyer, Karen Koller, Kaitlin Krumsick, Ed Lovitt, Austin Maxwell, Dan Robles, Christina Seitzinger, Jill Sigler, Kim Steinmetz, Betsy Timm

### **Absent:**

Angela Boyer, Carol Gard, Robin Judkins, Leslie Quinn

## Approval of March 14 meeting minutes (5 minutes)

03/14/28 Meeting minutes approved as prepared and ready to post

## Committee Reports (30 minutes)

- HR Subcommittee (Kaitlin, Karen, Kim)
  - 03/28/23 – Update

The contract has been signed with Culpepper and there was an initial meeting on 3/7. There will be a communication out to campus once some pieces have been finalized with Culpepper.

In the meantime, we (HR) are discussing creating an InfoHub page that would be a resource during this project for campus to go out and get updates. One of the things that staff council could partner with is what questions are they hearing on this project so that we can make sure to address that in communications and in an FAQ document.
- College Council (Jason Arnett)
  - 03/28/22 – Update

College Council met on March 22 and after updates from all in attendance, discussed the topic of mental health and its relation to communication. Once the Employee Engagement Survey results are in, the Communications Subcommittee will look into how to incorporate the subject into the focus groups planned for fall.
- Staff Development Awards and Recognition (Austin Maxwell, AnnLouise Fitzgerald)
  - 3/28/23 – Look to return to years of service awards in April/May and will engage at that time
- All Staff Meeting
  - Seeking a 4-person planning committee for the fall 2023 All Staff Meeting?
    - 3/28/38 - Jeff Hoyer, Ed Lovitt, Austin Maxwell, Jill Sigler

- Space Committee (Robin Judkins)
  - 3/28/38 - No Update
- Sabbatical Committee (Ed Lovitt and Kaitlin Krumsick)
  - 3/28/38 - No Update
- Inclusion and Engagement Committee (Latonya Hood and Betsy Timm)
  - 3/28/38 – Update – Jeff Hoyer received email communication from Tai Edwards outlining proposed collaboration for Staff Council to assist in identifying staff members to serve on the DEI Committee. Current DEI Committee is working to solidify bylaws.
- Supervisor Training Task Force (Jason Arnett)
  - 3/28/38 - No new meetings to report from, but an email confirmed that LinkedIn Learning will be incorporated into the training program.
- Bylaw Revision Task Force (Ed Lovitt and Karen Koller)
  - 3/28/38 – 3/27/23 Ed Lovitt emailed a revised draft to the group and opened up to discussion. Changes were made, will table any further discussion until the 4/11/23 meeting.
- Staff Council Town Hall – April 25 (Jeff Hoyer, Christina Seitzinger, Austin Maxwell)
  - 3/28/38 – Jeff Hoyer will set-up a meeting within the next week

## Previous Topics/Old Business (10 minutes)

- Item #94 - Concern about the need for and the accuracy of information listing "Faculty and Staff Degree Information" on our JCCC website in the "about" section.
  - 3/28/23 update – Topic is being researched
- Review Spreadsheet of Topics
  - Nine (9) topics with a “Following” status
  - Eight (8) topics with an “In Progress” status
  -

## New Topics/New Business (10 minutes)

- DEI Committee asking Staff Council for representation.
  - Update under Inclusion and Engagement Committee section.

## Addendum

- HR Subcommittee meeting minutes
  - Update under HR Subcommittee section.