IDC MEETING MINUTES
April 27, 2021
SCI 222
1:30 p.m.

ATTENDEES: Lenora Cook, Leroy Cox, Anne Dotterweich, Richard Fort, Jim Lane, Shelia Mauppin, Mickey McCloud, Vince Miller, Larry Reynolds, Gurbhushan Singh and Mary Wisgirda

Old Business

The meeting minutes from the March 23 meeting were posted on InfoHub.

New Business

Guest: John Clayton – Predictive Analytics
John Clayton reviewed several predictive analytic models being developed to assist JCCC in predicting the probability of student success for specific populations by varying parameters/elements. The analysis provides an opportunity to identify what barriers are limiting student success and what services/strategies JCCC can provide to encourage success. This analysis is at the institutional level versus the program/department level.

SET (Jim)
Jim provided an update from the Strategic Enrollment Team (SET) and efforts to increase enrollment. The SET continues to align its goals with those of the strategic plan.

> **Action item:** In response to the three short-term SET Goals presented in paper format at the meeting, please forward any initiatives or steps taken to increase enrollment in the large transfer areas, MATH, SCI and ENGL. In addition, SET is looking for CTE programs, at the division Dean's request, that might have seat capacity or a downturn in enrollment and might benefit from resources to renew growth.

Returning Laptops (Vince)
Efforts are underway to coordinate the return of laptops which were checked out during the pandemic. Information Services will be drafting a communication asking faculty to return checked out laptops, and the deans are being asked to assist in the effort. The goal is to have the laptops returned before the start of the fall 2021 semester.

Zoom Classrooms (Vince)

Two classrooms are being piloted in a Zoom Classroom conversion project. This technology will allow quarantined students the ability to virtually attend a live class session/lecture. Following the pilot, faculty input will be used to develop the balance of classrooms scheduled for the technology upgrade. Pending approval of phase two of the project, Information Services will be working through the summer on the renovation and will develop a timeline for the remaining rooms.

Canvas Ally (Vince)
Ally is an automated tool that integrates with the Canvas LMS to check the accessibility of course files uploaded by professors. It performs three primary functions (and a score card) to improve accessibility of course content:

Alternative Formats for Students—Automatically checks for accessibility issues and generates alternative accessible formats such as tagged PDF, HTML, electronic braille, or audio. Students can download and use these files to support their learning.
Instructor Feedback—Guides instructors on how to improve the accessibility of their course content by assigning an accessibility score for each file. Instructors can click any score icon to launch a wizard that helps guide them through accessibility problems found with that file, and tips on how to fix them.
Institutional Report—Provides institution-wide reporting on course content accessibility and drives further improvements at the institution to include benchmarking and assisting in measuring overall adoption.

Ally will go live on Canvas on May 17. Training will be available beginning in May. At some point in the near future, a portion of this accessibility training will be a mandatory requirement for all faculty. JCCC anticipates setting accessibility score expectations for classes, but has not yet determined a compliance date.

Faculty Positions (Lenora)
The deans approved the request by Lenora to post for a replacement nursing faculty position. Additional faculty conversations will continue at future IDC meetings.

Science lab Remodel (Mary)
Mary reviewed the renovation/remodel plan for the Science labs. She suggested that divisions not schedule classes/meetings in available rooms in proximity to the construction due to noise, dust, accessibility etc.

Conference Room Prioritization (Vince)
The prioritization of conference rooms is complete.

Action Item: Anne will forward the prioritized list to Mary O'Sullivan.

The meeting adjourned at 3:30 p.m.