



EDUCATIONAL AFFAIRS COMMITTEE

Approved Minutes
September 21st, 2022
3:00 PM
MTC 344 or Zoom

Voting Members Present: Andrew Lutz (chair), Justin Dunham (vice chair), Judi Guzzy, Nick Mancini, Terri Teal, Tonia Hughes, Sam Summerville, Ashley Rader, Jacob Kier, Maureen Fitzpatrick, Mathew Schmeer, Susan Brown, Tim Brown, Charlie Randazzo, Emily Ziegler, Theresa McChesney, Doug Patterson, and Amanda Glass

Absent Voting Members: Kurt Christensen and Chris Bell

Resource Members: Gurbhushan Singh, Valerie Dorsey, Kris Perales, Anne Rubeck, and Cathy Almai-Mahurin

- (1) Call to Order
Andrew Lutz, chair, called the meeting to order at 3 PM.
- (2) Roll Call
Roll was taken of voting members.
- (3) Agenda Agreement (consent item)
The agenda was approved by consent.
- (4) Meeting Minutes Draft from April 6th, 2022, and September 7th, 2022 (consent items)
The meeting minutes were approved by consent.
- (5) Curriculum*

Career and Technical Education

Web Technologies

Whitney Bandel

Whitney Bandel was present to discuss course and program updates which included course chain reactions from the CPCA to CSS course prefix change, and the course deactivation of WEB 150.

Course Edit



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- **WEB 172: WordPress I**
Matthew Schmeer motioned to approve the course edit to WEB 172 and Jacob Kier seconded the motion. The motion passed.

Course Deactivation

- **WEB 150: Web Concepts and Techniques I**
Matthew Schmeer motioned to approve the course deactivation of WEB 150. Tonia Hughes seconded the motion and the motion passed.

Program Edit

- **2030-AAS: Web Development and Digital Media**
Justin Dunham motioned to approve the program edit for the Web Development and Digital Media, AAS. Maureen Fitzpatrick seconded the motion and the motion passed.

Health Care, Public Safety and Wellness

Respiratory Care

Chad Sanner

Program Edit

- **237A-AAS: Respiratory Care**
Chad Sanner was present to represent the edit to the Respiratory Care, AAS. The program recently went through a state realignment in which the committee reviewing the program elected to adopt a Mathematics requirement. The program has elected to adopt MATH 116 as the new mathematics requirement. Doug Patterson motioned to approve the program edit to Respiratory Care and Tonia Hughes seconded the motion. The motion passed.

Industrial Technology

Plumbing

Howard Hendren

Course Edit

- **PLUM 275: Plumbing Code**
Howard Hendren represented the course edit to PLUM 275. The edit reflects a title change from Plumbing Code Review to Plumbing Code. Howard explained



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that the title change may change the funding eligibility at the state level. The change to tired funding will allow for high school eligibility to take the course for free under KS career and technical education funding initiatives.

Matthew Schmeer motioned to approve the course title change and Theresa McChesney seconded the motion. The motion passed.

Railroad

Tim Brown

Program Deactivation

- 2980-AAS: Railroad Operations

Tim Brown and Richard Fort were present to discuss the deactivation of the Railroad Operations, AAS. Tim explained that the proposal to retire the program is in response to a request from the state to align a program with a career. The program has a low number of completers, and it was determined it was best to retire the program at this time rather than to edit the program.

Justin Dunham motioned to approve the program deactivation. Charlie Randazzo seconded the motion and the motion passed.

Arts and Design, Humanities, and Social Sciences

Graphic Design

Jill Coppess

Course Edits

- GDES 134: Layout Design
- GDES 235: Production Methods
- GDES 236: Electronic Production

Jill Coppess presented the course edits for GDES 134, 235 and 236. Jill explained that the course descriptions were not updated two years ago when the courses were updated. She is editing the descriptions to better align with how the courses are currently being taught.

Matthew Schmeer motioned to approve the GDES course edits. Tonia Hughes seconded the motion and the motion passed.

History & Political Science

Andrea Vieux



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Course Edits

- HIST 143: Ancient Greece/Near East/Egypt
- HIST 250: American West
- POLS 245: Intro Public Administration

Andrea Vieux represented the history and political science course edits. These courses have subsequent designation applications for subcommittee review once the edits are approved. There was discussion pertaining to the outline of POLS 245; it was determined the course outline is consistent with previously written POLS courses.

Theresa McChesney motioned to approve POLS 245 as written and Doug Patterson seconded the motion. The motion passed.

Doug Patterson motioned to approve course edit to HIST 143 and 250. Maureen Fitzpatrick seconded the motion and the motion passed.

Academic Affairs

Curriculum

Valerie Dorsey

Program Edit

- General Education for Associate of General Studies, AGS
 - Change CPCA to CSS under Computer Skills requirement headingMatthew Schmeer motioned to approve the program edit to General Education for Associate of General Studies under Computer Skills requirement heading. Doug Patterson seconded the motion and the motion passed.

(6) Subcommittee and Liaison Assignments and Updates

- Cultural Diversity/General Education
Matthew Schmeer identified himself as the elected subcommittee chair. He noted the committee already has several designation applications to review and the new KS Systemwide General Education Project for this academic cycle.
- Procedures
No report.
- ABC
Judy Guzy represented Educational Affairs at last meeting. See meeting notes link in InfoHub once access is resolved.
- OLAC
Susan Brown noted the latest topics discussed.



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- Faculty Association
Justin Dunham noted the topics included the VERB sunset, CotW future, legal appeals, and modifying 30% rule.
- Committee of the Whole
Theresa McChesney stated the committee will meet next week.

(7) Announcements and Updates

- Update: KBOR Statewide General Education Initiative
 - Cathy Almai-Mahurin & Andrea Broomfield
Cathy Almai-Mahurin and Andrea Broomfield discussed their participation in the statewide general education initiative over the past few months. Cathy described the initiative and the benefit to students under the agreement. The state committee has a timeline for colleges and universities to adopt the new guidelines into existing degree structures by July 1, 2024. Currently, the Cultural Diversity/General Education subcommittee will review impact, committees will be formed to communicate degree structure changes, and subsequent informational updates will be provided through this committee. All degree structure changes will be presented to Educational Affairs and approved by the committee.

(8) Adjournment

Matthew Schmeer motioned adjourn the meeting. Justin Dunham seconded the motion. The meeting concluded at 4:09 PM.

**Curriculum updates are effective Academic Year 2023-2024 Catalog which covers Summer 2023, Fall 2023 and Spring 2024 terms.*